



## BEFORE YOU SEND YOUR ENTRIES

*Please complete this list:*

- ✓ FILL OUT THE ENTRY FORM AND W-9 FORM
- ✓ **COMPLETE USEF ENTRY AGREEMENT AND WAIVER.**
- ✓ FILL OUT STALL REQUEST FORM AND CREDIT CARD AUTHORIZATION FORM
- ✓ **INCLUDE PAYMENT IN FULL FOR STALL AND OFFICE FEE.**
- ✓ SIGN ALL FORMS. Please include Emergency Phone Number, Email Address, and Taxpayer Information.
- ✓ INCLUDE METHOD OF PAYMENT FOR ENTRIES (Check or CC).
- ✓ ENCLOSE COMPLETED FEED AND BEDDING ORDER FORM.
- ✓ ENCLOSE COPIES OF COGGINS AND MEASUREMENT CARDS

We accept:

**Credit cards:** MasterCard, Visa, American Express, and Discover (transactions will be processed at Retail Prices which are 3% higher than the prices in the Prize List.)

**Checks** made out to: **Saratoga Horse Shows**

We cannot accept any entry that isn't signed and complete, with payment in full for stall and office fee (see above) as well as a method of payment (open check or credit card number) for entries.

Please refer to the rules and regulations section of the prize list.

If you have any questions, call 518-441-3959 or 940-367-1217.

*We appreciate your help in facilitating the processing of your entry.*